

MANUSCRIPT STYLE & FORM

Please note the following:

Monographs (single book without chapter(s))

Edited Collections (book with chapters)

File Formats

- Microsoft Word (.doc or .docx)
- Portable Document Format (.pdf)

General Formatting

- Document should be single-column text without manual hyphenating at line breaks
- Use 1.5 line spacing throughout the manuscript.
- Font type should be Arial 10pt
- Use "symbol" font type for greek/special characters
- Numbers, either at the beginning of the paragraph or within the text should be elaborated, if it is less than ten

Figures

- GIF, JPEG or TIFF
- Resolution should be atleast 200 pixels/inch
- Attach figures as separate files or embed in the text at appropriate places

Title

The title should be clear, short and informative. As far as possible, abbreviations should be avoided. If used, the name should be first indicated in full; followed by the short form.

Authors Names and Affiliations

Provide names of all authors who have made substantial contributions to the work with their first name and last (family) name and designate the corresponding author with an asterisk. Below this, the complete institutional address should be given. Arabic numerals should precede the address and place them as superscript after the respective author's name.

Running title

A running title is mandatory and should not exceed 50 characters and spaces.

Abstract

Please begin the chapter with a descriptive abstract (100-500 words). The abstract should not be structured and clearly describe the major findings of the work. Avoid using citations or references in the abstract. Standard abbreviations such as ATP or DNA need not be defined; however, a list of non-standard abbreviations is encouraged and should be elaborated in parentheses the first time it is used in the text.

Key Words

Authors are requested to supply 3 to 6 keywords separated by a semicolon that will provide indexing references to the article.

Other essential headings include: INTRODUCTION, MATERIALS AND METHODS, RESULTS AND DISCUSSION, CONCLUSION (not Conclusions or Concluding Remarks); REFERENCES and any other headings you find necessary within the chapter to reflect the important subsections or divisions.

Authors are encouraged to use convenient sub-heading and section wise description of the work.

Tables

Tables should be kept to a minimum, inserted at appropriate places in the text and it should have only top header and bottom borders. Each table should be numbered consecutively in Arabic numerals and supplied with a heading on the top of the table (For example, Table 1: Heading...).

Figures

Figures should be submitted as high resolution images (300dpi) and attach them as separate files either in GIF or JPEG formats or embed at appropriate places in the text. Use Arabic numerals to designate figures (For example, Figure 1: Heading...). When referring figures in the text, authors are encouraged to cite them as Fig.1 and so on. Description of the figure should be given below each figure.

Please use the words THIS CHAPTER (not this article; this study or my work) in the text. Please also consider for purposes of presentation that the word 'research' and 'evidence' are collective nouns, thus 'research/evidence shows/presents' or 'research/evidence has shown, is presented' (do not use researches; or evidences). Within this context, please note that the word 'data' is plural, i.e. data are...

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